

Long Beach Rotary Charitable Foundation RFP Checklist

Project Narrative – review specifics in grant application

- _____ Project Summary, activities, timetable and anticipated results

- _____ Organization Background

- _____ Project's fit with LB Rotary Charitable Foundation Mission

- _____ Definition of success for your project

- _____ Project Budget, evaluation measures and communication

- _____ List partners in this project or other projects with Long Beach Nonprofits. If no partners, please state.

- _____ Additional Funding. Where any balance needed for project will be funded. Include organization budget and other funders.

- _____ Additional information as appropriate

- _____ Sustainability Plan

- _____ If grant awarded, opportunities for check presentation

- _____ If received grant last year, submit budget of funding utilized to date.

Attachments

- _____ Board list with officers

- _____ Most recent audit or IRS 990 (see grant app for instructions)